

Checklist: Effective Health and Safety Leadership

1. Plan	Yes	No
Is the board's commitment to health and safety explicitly stated in your health and safety policy?	<input type="checkbox"/>	<input type="checkbox"/>
Are occupational health and safety requirements integrated into the organisation's business processes?	<input type="checkbox"/>	<input type="checkbox"/>
Do senior leaders have input to your organisation's occupational health and safety performance objectives?	<input type="checkbox"/>	<input type="checkbox"/>
Are occupational health and safety management system objectives compatible with the strategic direction of the organisation?	<input type="checkbox"/>	<input type="checkbox"/>
Is health and safety included as a performance objective for senior managers?	<input type="checkbox"/>	<input type="checkbox"/>
Is health and safety considered as part your organisation's finance and resource planning?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do		
Do you have a source of 'competent health and safety advice'?	<input type="checkbox"/>	<input type="checkbox"/>
Are senior leaders trained in health and safety management to ensure they are competent to fulfil their health and safety responsibilities?	<input type="checkbox"/>	<input type="checkbox"/>
Are processes for consultation and participation of workers in health and safety established and implemented?	<input type="checkbox"/>	<input type="checkbox"/>
Does your process for worker participation have visible leadership by a senior manager?	<input type="checkbox"/>	<input type="checkbox"/>
Does the organisation provide an escalation route for health and safety concerns to ensure they reach the appropriate level including, as necessary, the Board?	<input type="checkbox"/>	<input type="checkbox"/>
Is health and safety adequately resourced in your organisation?	<input type="checkbox"/>	<input type="checkbox"/>
Is there an effective communication process to ensure that a response is provided to all those raising a health and safety concern?	<input type="checkbox"/>	<input type="checkbox"/>
3. Check		
Are senior leaders informed about the results of health and safety audits or assessments?	<input type="checkbox"/>	<input type="checkbox"/>
Is health and safety on your organisation's risk register?	<input type="checkbox"/>	<input type="checkbox"/>
Are senior leaders regularly updated on health and safety performance and organisational risk?	<input type="checkbox"/>	<input type="checkbox"/>
If changes in working practices have significant implications for health and safety, are these brought to the attention of senior leaders?	<input type="checkbox"/>	<input type="checkbox"/>
Are accidents, incidents and enforcement action reported to senior managers?	<input type="checkbox"/>	<input type="checkbox"/>
Is the health and safety performance of senior managers measured and appraised?	<input type="checkbox"/>	<input type="checkbox"/>
4. Act		
Do senior leaders at board level review health and safety?	<input type="checkbox"/>	<input type="checkbox"/>
Do senior leaders ensure and promote continual improvement in health and safety?	<input type="checkbox"/>	<input type="checkbox"/>
Do your senior managers lead by example in health and safety?	<input type="checkbox"/>	<input type="checkbox"/>